



## CODE OF CONDUCT

### IMPORTANT INFORMATION FOR ALL OUR STUDENTS AND PARENTS/GUARDIANS

- ✓ We aim to provide a friendly, safe, comfortable technology free study environment for students.
- ✓ All students attending the Studyhome must adhere to our code of conduct as follows
- ✓ No phones during study time. Phones will be left at the designated area in main study area and can be checked at break times
- ✓ No talking or messing will be tolerated
- ✓ No headphones, earphones or music during study
- ✓ All students must study and not disturb others
- ✓ All students can join or leave ONLY at official break times and must sign out.
- ✓ Students must stay and study at their designated study area during study sessions are not allowed to move around during sessions.
- ✓ Students must always follow instructions given by any supervisor.
- ✓ We will not tolerate any disrespect.
- ✓ Student must attend all classes/grinds and study. There is no refund for classes or study missed.
- ✓ Students are responsible for all their belongings.
- ✓ Parents are responsible for their son/daughters attendance
- ✓ Studyhome @Carlow will not bear any responsibility for a student who leaves the premises.
- ✓ Students are required to sign in/sign out everyday
- ✓ If there are any problems with a student the following steps will be taken: 1) He / she will be given one verbal warning. 2) The student's parent will be contacted. 3) If the problem persists the student will be asked to leave study. Any student who is asked to leave will not be permitted to return for the rest of the year. Parent/s will be informed.

Signed: \_\_\_\_\_ Date:  
(by student)

Signed : \_\_\_\_\_ Date:  
(Parent)